

OFFICE & TRAVEL:

This position is 100% remote. Travel is required. The Education Coordinator will travel around the state to monitor courses and must be prepared to direct courses, if needed. The preferred candidate is certified to direct, instruct, or coordinate at least one of the following courses: ATCN, ATLS, ENPC, RTTDC, or TNCC. If the job candidate is not certified to teach each of the referenced courses but is otherwise highly qualified, they may receive course training at no cost to them.

JOB QUALIFICATIONS:**Required Minimum Education:**

Bachelor's Science of Nursing (BSN) from an accredited school of nursing is required.

Required Minimum Experience/Scope:

Minimum of three years of teaching experience as a course director, instructor, or coordinator.

Required Minimum Skills:

Ability to read, write and speak the English language.

Demonstrated clinical knowledge and expertise in trauma care across the continuum.

Ability to teach and give verbal/written instruction in a comprehensive manner.

Possess a strong understanding of adult learning theories.

Ability to work independently and with a variety of team members.

Excellent interpersonal skills working with those of diverse professional and personal backgrounds.

Effective time management skills in prioritizing job tasks and responsibilities.

Maintains educational or clinical competencies appropriate for role.

Demonstrated expertise with audiovisual equipment and computer software (primarily MS Office Suite).

COMPENSATION:

Salary commensurate with experience.

TO APPLY:

Please forward cover letter and resume to jobs@georgiatraumafoundation.org. Resume review will begin immediately with a projected start date on or before June 3.